



## **MIXTECO INDIGENA COMMUNITY ORGANIZING PROJECT RECRUITMENT SPECIFICATION**

**JOB TITLE:** Caseworker

**DEPARTMENT:** Behavioral Wellness

**PROGRAM:** Curando la Comunidad

**REPORTS TO:** Program Manager

**SALARY:** \$22/hr-\$26/hr

**BENEFITS:** Health benefits (medical, dental, vision), 403(b) with employer contribution, 11 paid holidays, paid Vacation and Sick time, winter break (typically last two weeks in December, returning Jan 2; employee paid supplemental insurance (i.e. life, accident, etc).

**LOCATION:** MICOP Office, Santa Maria

**STATUS:** Non Exempt

**HOURS WORKED:** Full Time, 40 hours per week

**HOW TO APPLY:** To apply, send resume to and cover letter to: [HR@mixteco.org](mailto:HR@mixteco.org)

**DEADLINE TO APPLY:** **Open until filled**

**Note: You will receive an email or phone call ONLY if we decide to schedule an interview or if we have follow up questions.**

### **ABOUT MIXTECO INDIGENA COMMUNITY ORGANIZING PROJECT**

Founded in 2001, Mixteco/Indígena Community Organizing Project (MICOP) supports, organizes and empowers the indigenous migrant communities of California's Central Coast through improved access to health and community resources, community organizing, language interpretation, education, direct assistance, cultural promotion, and our indigenous-led Radio Indígena community radio station. MICOP offers a fast-paced, multilingual and multicultural work environment dedicated to carrying out our mission.

### **Summary**

Curando la Comunidad serves to increase access to mental health services for high priority underserved groups by providing direct mental health support and outreach from MICOP's Curando la Comunidad (Team Healing the Community formerly known as Healing the Soul) in partnership with Sierra Health practitioners to 150 (face-to-face), and to 500 (virtually) Mixteco/ Indígena community members and other priority group community participants, with 50% of all served being women between the ages of 18 and 25. The project is designed to increase the quality of multilingual culturally appropriate, responsive, and sustaining preventative mental health care services to participants. In particular, the project is designed to support the de-stigmatization of mental healthcare in the Mixtec/ indigenous, Black, LGBTQ+ communities in the MICOP footprint, as well as provide options for healthcare support through healing circles and education through a certificated workshop series. The Caseworker will support these

activities as well as manage a caseload of 50 clients while serving as the point of contact person with Sierra Health. The Caseworker will assist clients with access resources at the county and serve as a translator as needed, mentoring and coaching clients as they help navigate Sierra Health services, and also providing assistance to clients in overcoming general logistical barriers to mental healthcare support and services. The goal is to provide at least 20 clients with a 'soft' hand-off to Sierra Health, including all case management for direct services as clients receive services from Logrando Bienestar practitioners. The Caseworker will also be expected to support the Promotor/a, Coordinator, and Manager in the provision of direct client support and educational programming.

### **Responsibilities**

- Responsible for conducting direct services, educational activities Promotor/a.
- Receive training from and with Sierra Health for smooth referral and transition services.
- Once the referral is received, make contact with individuals and families within two days.
- Conduct intake and needs assessment with Promotor/a.
- When necessary make phone calls, Zoom visits, or go to the family homes, to collect and input data into the database.
- Check in weekly/once every other week with referred individuals.
- Attend Curando Team meetings and trainings.
- Provide additional support (ex: translation support, assistance filling out applications, coaching on setting appointments, linking to generic resources).
- Complete required training.
- Keeps track of the person-centered plan developed for each client.
- Other duties may be assigned.

### **Required Skills**

- Ability to work independently as well as collaborate with a team.
- Bilingual-Spanish- with Mixteco, Zapoteco, Purépecha or another indigenous language required. Knowledge of English is a plus for communication with Sierra Health.
- Commitment to MICOP's mission
- Reliable transportation to be able to conduct home visits.
- Excellent communication skills.
- Knowledge of mental health symptoms of stress, anxiety, and depression.
- Knowledge or experience with traditional indigenous medicine, preferably Mixteco healing modalities to alleviate symptoms associated with stress, anxiety, and depression.
- Experience doing outreach in the Mixteco/ Indígena community.
- Previous data collection experience.
- Attention to detail.
- Ability to work a flexible schedule and meet clients, as needed.
- Ability to manage time well, meet deadlines.

### **Experience**

- 2+ years case management experience or equivalent education

**MICOP IS AN EQUAL OPPORTUNITY EMPLOYER  
WOMEN AND PEOPLE OF COLOR ARE ENCOURAGED TO APPLY**